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# Campus News July 6, 2001

La Salle University

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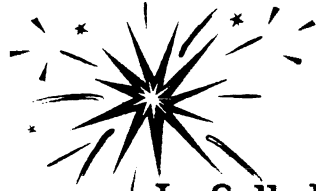
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# CAMPUS NEWS

## LA SALLE UNIVERSITY'S WEEKLY INFORMATION CIRCULAR

July 6th, 2001



La Salle University's  
*School of Business Administration*

invites you to join a celebration  
to wish farewell to the  
Nonprofit Center's departing director,  
**Karen Simmons**  
and to welcome new interim director,  
**Laura Otten, Ph.D.**

Monday, July 23, 2001  
4:30 - 6:00 p.m.



Hosted by Greg Bruce, Dean,  
School of Business Administration and  
Donald Kramer, Esq.  
Montgomery, McCracken, Walker & Rhoads  
Justice Roberts Room, 28th floor  
123 South Broad Street, Philadelphia

Please RSVP by calling (215) 951-1454  
(or by responding via email to [nmdc@lasalle.edu](mailto:nmdc@lasalle.edu))



***Campus News*** is distributed weekly to foster communication and encourage information sharing among University departments. Articles submitted are the responsibility of their authors alone and do not imply an opinion on the part of La Salle University or the Department of Mail and Duplicating Services.



## Division of Student Affairs

**Joseph J. Cicala, Ph.D., Dean of Students**

1900 W. Olney Ave. • Philadelphia, PA 19141-1199 • (215) 951-1017 • FAX (215) 951-1942 • [cicala@lasalle.edu](mailto:cicala@lasalle.edu)

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### Summer Steering Committee June 19, 2001 \* Meeting Minutes

Present: Liz Heenan and Joe Cicala (co-chairs), Anna Allen, Br. John Kane.

Guest: Pete Polier.

1. The minutes of our June 5 meeting were reviewed, amended, and approved.
2. Continuing discussion of the electronic events calendar indicated that a text box of some kind, indicating how to arrange for events to be listed (see previous meeting's discussion for details), would be helpful. Joe will follow up with our webmaster, Joe Biondo, in University Communications.
3. Various scheduling matters were announced and/or discussed.
  - a. Thursday, July 12 has been identified as the date for the additional Day ONE we have discussed. Appropriate plans have been/are being made to reschedule and/or relocate other events that may be affected.
  - b. Challenges raised by several summer events of which key offices or personnel were unaware were discussed. Contact has been made with those responsible for the events, appropriate arrangements have been made, and the sponsors have been reminded of our still-new procedures for scheduling summer events. All committee members and staff who needed to respond to the needs of these events have, in spite of short notice, been able to do so, due in some measure to the coordination and cooperation afforded by our committee's existence and work together.
  - c. Liz reminded us that she will be away on vacation the week of June 25, that the events schedule to be published in this week's *Campus News* will be for the next two weeks, and that Jim Rook will handle related responsibilities in Liz's absence.
4. We reviewed the brochure previously prepared by Br. Tom McPhillips and recently circulated by Aimee, regarding information that might assist our guests during stays on our campus, and decided that, once appropriately revised, it will meet the needs we have identified. Joe will identify one or more staff members to head the revision process and will bring a draft or drafts to the committee for further discussion and subsequent approval.
5. Liz noted that requests are beginning to come in from external groups wishing to use our facilities during the academic year. It needs to be clarified that her office and staff are responsible for summer events only, at this time, and that responsibility for working with external groups during the academic year remains the responsibility of University Advancement's Director of University Events, that is, Aimee. Joe will discuss this with the Provost to be sure we understand this correctly and we will clarify this before or during our next meeting, then work to be sure the University community is informed of the appropriate procedures and contacts.
6. Br. John noted that the Hayman Center's pool will be closed for most of August for painting and related maintenance. It was further noted that the pool must be ready for use prior to Opening Day, August 23, if for no other reason than that it will be used during "First Night" activities of Opening Weekend in the Hayman Center. Br. John also noted that there are a number of cost issues associated with the use of the pool by external parties that need to be addressed by our sub-group currently examining fee structures.
7. Br. John also noted that it may be a good idea for one or more members of our committee to learn more about and/or join the International Association of Assembly Managers (IAAM), which focuses on event management. Br. John will send contact information to Joe, who will obtain information for our review, discussion, and action.

**Next meeting: 1:00 p.m. Tuesday, July 2, 2001, Lawrence Conference Room, Administration Center**



**La Salle University**  
Philadelphia, Pennsylvania 19141

**Faculty Senate**

### **THE FACULTY SENATE**

Minutes of the April 17, 2001 Meeting

**Present:** G. Ballough, M. Bednar, D. Cichowicz, E. Cogan, S. DeTurk, P. Heinzer, L. Miller, M. Moreau, J. Pastis, D. Robison, S. Smith, S. Stickel, T. Straub, A. Walsh, J. Welsh, S. Wiley

**Excused:** S. Borkowski, E. Giardino, J. Volpe

**Guests:** L. Collins, D. George, P. Zuzelo

The meeting was called to order at 12:40 PM. The minutes of the March 23 meeting were approved as written.

The Senate Vice President reported on the Senate election. Approximately two-thirds of those eligible to vote did so on the first ballot. The second ballot will be distributed by the end of this week and the last day to vote will be Monday, April 30, 2001.

The Chair of the Financial Affairs Planning Committee reported on the presentation given to University Council on the proposed University budget.

In closed session, the Committee on Committees proposed appointments and some alternates for all vacancies on existing University Committees. The Senate voted and filled the available positions.

Patti Zuzelo, a member of the Faculty Development Committee, reported to the Senate on that committee's work on the leaves and grants system at the University. At the request of the Provost, the committee investigated the current process for evaluating and awarding leaves and grants, specifically to evaluate the desirability of a school-based model for awarding leaves and grants. After interviews with current and former members of the Leaves and Grants Committee and a review of the current criteria and processes, members of the Faculty Development Committee prepared a summary report which Patti shared with the Senate. The report concluded that there is no need for a complete revision of the leaves and grants system, and no support for a school-based system of leaves and grants, but did issue some recommendations for the

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### **Position Available**

#### **Secretary III**

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The position requires previous secretarial experience, excellent communication and organizational skills with superior attention to detail. Applicant must have computer experience and knowledge of Microsoft Office applications and experience using the internet. The ability to handle confidential matters is essential.

Salary is commensurate with qualifications and experience. Benefits include tuition remission.

Interested persons should send a cover letter with salary requirements and resume including references to

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